

Dear student,

On 25 May 2018, the General Data Protection Regulation came into effect. The regulation stipulates an increased obligation to inform, which is also to be observed by universities. In compliance with the new legal requirement, we therefore wish to provide you with information about our data processing. We would like to point out that these are the same data processing procedures as carried out by us in the past, which means that your previous legal relationship with the University remains unchanged.

During the administration of your course of studies we process the data provided by you (e.g. name, residential address, social security number, email address), as well as the data arising from teaching events (e.g. examination results).

General data processing occurring as part of the study course administration

Processing and transmitting data is carried out to provide evidence for the students at the Angewandte, to provide an Austrian-wide overall evidence of all students, and to comply with such recording, disclosure, and registration obligations that are either a legal requirement or based on the norms of collectively agreed rules. This includes electronically produced and archived text documents (such as correspondence) regarding the aforementioned matters. Without this data you will be unable to commence, pursue, or complete your course of studies. The data is also needed in respect of grants and social benefits, as well as for potential external educational opportunities and continuing education programmes.

Based on legal regulations or contractual agreements, data relevant to each individual case is transmitted to the following institutions:

- Data network of universities and academies (situated at the federal IT provider Bundesrechenzentrum GmbH (BRZ))
- Other Austrian institutions of higher education (by way of the data network)
- Federal institute „Statistik Austria“
- Students' Union at the University of Applied Arts Vienna
- Austrian National Union of Students (by way of the data network)
- Courts and law enforcement agencies on the basis of a lawful entitlement;
- Third parties that the Angewandte uses, under appropriate service contracts, to be able to fulfill the University's statutory obligations

Data processing for admin purposes and system security

Based on current legal data security regulations, some of your data is processed for admin and system security purposes, for instance to manage user identifications, or, if applicable, to allocate hardware and software to system users, plus to ensure the security of the system. This includes electronically produced and archived text documents (such as correspondence) regarding the aforementioned matters. Without such data processing, the system cannot be run securely and thus studying at our University would be impossible.

Processing your contact data in the base Angewandte

Study-relevant contact data (e.g. the email address at the Angewandte) is made available to members of the University in <https://base.uni-ak.ac.at/> so that teaching staff and fellow students may contact each other easily. We do this because of our legitimate interest in the smooth progression of studies. Should there be well-founded reasons for you to object to this procedure you may appeal against it, however, this would lead to your forgoing the use of essential functionalities provided by base Angewandte.

Data processing in case of legal disputes

Should a legal dispute occur during the period of ongoing studies, or after exmatriculation, the data required for the purpose-related legal proceedings will be forwarded to the appropriate court of law, on request and based on the appropriate court orders.

All potentially given consents exceeding the legally stipulated data processing may be revoked at any time and independent from each other. Resulting from a revocation, we will cease to process your data for the given purpose from that moment on. This also means that the appropriate rights, advantages, etc., will no longer be available to you. To instigate a revocation, please contact: *the data protection controller at dsb@uni-ak.ac.at*.

Data Storage Period

We store your data in accordance with legal retention obligations.

Your rights

In respect of your data, you have the fundamental right to information, amendment, deletion, restriction, data portability, and appeal. Should such a case occur, please contact us.

Should you think that the processing of your data violates the data protection law, or that your rights in data protection matters have otherwise been harmed in any way, you have the option to refer your concern to the data protection authority.

Contact:

Student and Academic Affairs of the University of Applied Arts Vienna

Oskar-Kokoschka-Platz 2

1010 Wien

E: studien@uni-ak.ac.at

Our Data Protection Controller is available under
dsb@uni-ak.ac.at